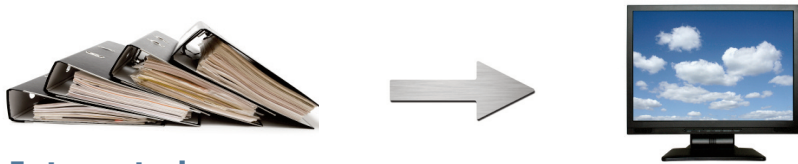


# WELLORR LIMITED

## DOCUMENT SCANNING SERVICES

Call Roger or Gareth on **01732 876674** to find out how Wellorr can help you save time, effort and money!



**Integrated:**

Will work with existing and/or future document management systems

**Legally compliant:**

With all European auditing and confidentiality laws

**Accessible:**

Easy to access, and accessible by more than one person at a time

**Risk-free:**

Documents are backed up electronically offsite

**Efficient:**

Saves time with quick, easy electronic searches

*"We have been using WellOrr for some years now for our electronic archiving needs and have always found them very professional, reliable and efficient. I would have no hesitation in recommending them to any organisation that may be thinking of utilising their services."*

**Jackie Turner, Foundation Developments Ltd**

### WELLORR LIMITED

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**www.wellorr.co.uk**

# WELLORR LIMITED

## DOCUMENT SCANNING SERVICES

**Convert your  
hard-copy  
documents  
to electronic  
format and  
reap the  
benefits**

• Risk-free

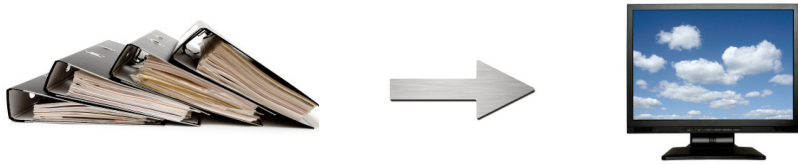
• Accessible

• Efficient

• Integrated

• Legally compliant

## Enjoy the benefits of electronic format documents



### **Integrated:**

Will work with existing and/or future document management systems

### **Legally compliant:**

With all European auditing and confidentiality laws

### **Accessible:**

Easy to access, and accessible by more than one person at a time

### **Risk-free:**

Documents are backed up electronically offsite

### **Efficient:**

Saves time with quick, easy electronic searches

## Avoid the problems of hard-copy documents

- ✓ No more **risk** from destruction through fire, flood and deterioration
- ✓ No more **inaccessible documents**; paper copy can be hard to find and difficult to access by more than one person at a time.
- ✓ No more **wasting** time when searching for and retrieving information
- ✓ No more **costly** use of storage space and storage equipment
- ✓ No more **awkward** large format documents to store.



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## Friendly, fast, efficient document scanning service:

- Documents, from expenses receipts to AO plan drawings, scanned into any electronic format with our specialist scanning equipment.
- The perfect archiving/storage solution for any organisation - ideal for project files, accounts/personnel departments and large format documents.
- Integration into your own systems to allow immediate and efficient access of scanned documents.
- We serve clients throughout the UK.

### Our customers include:

